

REGISTRATION FORM

Yes! Please register the following delegate(s) for this workshop

HumanTalent Management & Development
JW MARRIOTT HOTEL, KUALA LUMPUR
8th & 9th OCTOBER 2003

Fee inclusive of lunch, refreshments, workshop documentation and free membership to HRD Gateway & malaysiaHRonline

Name:(Dr/Mr/Mrs/Ms): _____

Title: _____

Name (Dr/Mr/Mrs/Ms): _____

Title: _____

Name:(Dr/Mr/Mrs/Ms): _____

Title: _____

Name (Dr/Mr/Mrs/Ms): _____

Title: _____

Approving Manager: _____

Title: _____

Company/Organization: _____

Address: _____

Email: _____

Tel: _____ Fax: _____

(Please photocopy for more delegates)

PAYMENT DETAIL:

1. We have transferred the sum of RM..... to Account No: **514 299 22 5882** MAYBANK Wisma Sime Darby in favor of **HUMAN RESOURCES SERVICES**. A copy of the transfer slip is enclosed;
OR
2. Enclosed herewith is a cheque No:..... for RM..... made in favor of **HUMAN RESOURCES SERVICES**.

Please mail this form together with your payment to: HUMAN RESOURCES SERVICES, P.O. Box 12205, 50770 Kuala Lumpur, Malaysia. OR fax this form together with your bank transfer slip to fax No: 019 232 8312

YOUR INVESTMENT FOR ATTENDING THE WORKSHOP IS:

EARLY BIRD FEE: Payment & Registration received before 10th September 2003	EARLY BIRD FEE: Payment & Registration received before 25th September 2003	STANDARD FEE: Payment & Registration received after 25th September 2003
RM 1,250	RM 1,350	RM 1,450

GROUP DISCOUNT: Enjoy a further group discount of 10% for 3 or more delegates from the same organization and of the same billing source.

MEMBERS of HRD Gateway, *malaysiaHRonline* and Malaysian Institute of Human Resource Management (MIHRM) enjoy further discounts. Please contact your respective organizations.

NOTE: Payment is required with registration and must be received prior to the workshop to guarantee your place. Walk-in delegates with payment will only be admitted on the basis of space availability at the workshop and with immediate full payment.

FOUR EASY WAYS TO REGISTER



By mail: Human Resources Services,
P.O Box 12205, 50770 Kuala Lumpur,
Malaysia.



By fax:
(6019) 232 8312
(yes, that's a fax number)



By phone:
(603) 4043 1311
000 (6019) 226 8987



By email:
hrs@cscms.com
hrdmasters@gklim.com

CANCELLATIONS & TRANSFERS

If you are unable to attend, a substitute delegate is welcome at no extra charge. Please provide the name and the title of the substitute delegate at least two days prior to the Conference. A full refund less 10% administrative charge will be made for cancellation received in writing by **25 September 2003**. A complete set of workshop documentation and a 50% refund will be given for cancellation received by **01 October 2003**. Regrettably, no refund can be made for cancellation received after **01 October 2003**. A complete set of documentation will, however, be sent to you. The organizer reserves the right to make any amendments and / or changes to the program if warranted by circumstances beyond its control.

CONFERENCE VENUE & ACCOMMODATION INFORMATION

J W Marriott Hotel, Kuala Lumpur, 183 Jalan Bukit Bintang,
55100 Kuala Lumpur, Malaysia;
tel : (603) 2716 8112 / 2716 8000
fax: (603) 2715 7012

For reservations, please make your bookings directly with the Hotel. To enjoy the special room rates, please quote HRD Gateway's HRD Masters Series workshop. Hotel bills are to be settled by delegates directly with the hotel.

CANCELLATION

The organizers reserve the right to postpone or cancel the program due to unforeseen circumstances.

INCORRECT MAILING INFORMATION

It is possible that you may have received multiple mailings of this event or even incorrect company details on the labels, for which we apologise. If this happens please let us know so that we can update our database immediately. If you do not wish to have your name on our mailing list, please let us know and we will remove it from our list.

HRD MASTERS SERIES

Presents.....

HUMAN TALENT MANAGEMENT & DEVELOPMENT

HELPING HR MANAGERS ENHANCE ORGANIZATIONAL PRODUCTIVITY
THROUGH THE RIGHT FIT FOR ORGANIZATIONAL DEVELOPMENT

Workshop leader

M.U.Jayadeva de Silva, M.Sc, MBIM, FIPM, FITD
Principal Consultant, *HumanTalents* Unlimited

Assisted by

Ranjika de Silva, B.Sc. Post Graduate Dip. in HRD & HR Planning, Dip. in Public Management
Director, *HumanTalents* Unlimited

at JW MARRIOTT HOTEL, KUALA LUMPUR
on OCTOBER 8th & 9th, 2003
from 9:00 am to 5:00 pm

ASIAN HRM EXPERIENCE AT ITS BEST!

Sri Lanka-based M.U. Jayadeva de Silva spent over 30 years researching, testing, practising, and perfecting the concept of talent management in organizations, eventually coming up with a unique body of talent management concepts and strategies which he calls *HumanTalent*, a synergistic blend of Western and Asian ideas on talent management, cemented together by practical Asian applications.

Jayadeva has presented his *HumanTalent* concepts in high-level conferences in Sri Lanka, Singapore, India, Malaysia, Mauritius, Indonesia, Japan, Russia and Australia. His book *HumanTalents Management* was published by SMED: a project of the Federation of Chambers of Commerce & Industry of Sri Lanka and sponsored by the Friedrich Naumann-Stiftung (FNSI)

At this workshop, he will help you internalize *HumanTalent* concepts and applications suitable for the Asian environment.

managed by

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HRD GATEWAY

Sponsoring organization

supported by



MALAYSIAN INSTITUTE OF HUMAN RESOURCE MANAGEMENT

HRD MASTERS SERIES

The HRD Masters Series is a project sponsored by HRD Gateway, an international organization of HRD / HRM professionals with members in all ASEAN countries, other Asian countries, the Americas, Europe and Australia / NZ.

The HRD Masters Series aims to present the best of HRD experts who have spent years studying, testing, applying, and refining Western HRD / HRM principles in the Asian environment.

Workshops under the Series bring to participants tested and proven principles, strategies, and tactics in HRD / HRM that participants can apply immediately at the workplace.

The Series, to be held in Singapore, Bangkok, Kuala Lumpur, Jakarta, Bangkok, Brunei, and other major Asia cities, also present the best opportunity for HRD / HRM professionals to network and exchange ideas.

The HRD Masters Series Board of Advisors include.....



Dr. Kim Phaik Lah, Vice President of Programs and Co-founder, HRD Gateway



Dr. Mohd Kamal Khir, Vice President of Training and Development, HRD Gateway



Major (Rtd) Teoh Teng Hai, Founder and President of *malaysiaHRonline*, a premier HRD / HRM organization



G K Lim, Vice President of Publications and Co-founder, HRD Gateway

HURRY, REGISTER TODAY!

Call

(603) 4043 1311 / (6019) 226 8987

or Fax

(6019) 232 8312

or email

hrs@cscms.com / hrdmasters@gklim.com

HumanTalent Management & Development JW MARRIOTT HOTEL, KUALA LUMPUR 8th & 9th OCTOBER 2003

OBJECTIVES

To introduce latest concepts in Asian-based people management that will help you achieve competitive advantage in the fiercely competitive marketplace, and to facilitate development of your vital managerial skills in an innovative learning environment.

WHO SHOULD ATTEND

HRD / HRM / training executives, officers, managers, and directors, and anybody aspiring to be HRD / HRM practitioners.

KEY BENEFITS to PARTICIPANTS

1. You will gain valuable insights into the concepts of *HumanTalent* management, a synergistic blend of Asian and Western principles of people management, which will revolutionize the world of work in the near future;
2. You will receive hands-on practical training in key managerial skills which would enhance your own value to any organization;
3. You will have the rare opportunity to interact with a resource person with new perspectives which would broaden your outlook;
4. You will altogether experience something unique and very special in HRD / HRM which you can proudly share with your colleagues;
5. You will establish linkages with other HRD / HRM professionals in a mutually beneficial manner.

METHODOLOGY

A mix of mini lectures to introduce conceptual insights, experiential learning techniques, visuals, discussions, case studies, stories, syndicated group work, music, Q & A.

PROGRAM DETAILS

DAY 1

Opening address by Dr Mohd Kamal Khir, Vice President of Training and Development, HRD Gateway

SESSION 1

- 1.0 Paradigm shift from human resources management to *HumanTalent* management
 - 1.1 What is "Talent"?
 - 1.2 How to identify talent
 - 1.3 Principles of *HumanTalent* management and development
- 2.0 *HumanTalent* development (Sharpen the saw!)
 - 2.1 Reactivating your creative abilities
 - 2.2 Experiential exercise: "All what I know I learnt through a jig saw puzzle!"

Tea and HR Fellowship

- 3.0 Business simulation: "Form your own company and compete"
 - 3.1 Planning and organizing
 - 3.2 How a business works
 - 3.3 Dynamics of competition
 - 3.4 Speed of response
 - 3.5 Quality
 - 3.6 Team work

Lunch and HR Fellowship

SESSION 2

- 4.0 How to improve communication for lasting results
 - 4.1 Experiential exercise: "What did you see?"
 - 4.3 Tools to overcome barriers to effective communication
 - 4.5 Legal contract and psychological contract - how to make change happen!

Tea and HR Fellowship

- 5.0 Application of seven habits in *HumanTalent* management and development
 - 5.1 Exercise: "The leader is a dealer in hope"
 - 5.3 Leadership - practical tools to enhance your leadership competencies
 - 5.4 Experiential exercise: "Where is North?", "Lead them to safety"
 - 5.5 Interactive discussion: "Do you recognize these famous people?"
 - 5.6 How to gain "TRUST" to improve your leadership effectiveness

DAY 2

SESSION 3

- 6.0 Problem solving & decision making through creativity
 - 6.1 The wisdom of King Solomon in YOU
 - 6.2 A series of experiential learning exercises

Tea and HR Fellowship

- 7.0 Think win-win - creativity and innovation
 - 7.1 Hidden synergies
 - 7.2 Creative techniques to improve your performance and that of others

Lunch and HR Fellowship

SESSION 4

- 8.0 Positive optimal thinking - How to ask the RIGHT questions from your brain
 - 8.1 Secrets of motivation - how to make dreams come true!
 - 8.2 Experiential exercise: "I like YOU" (mind-body connection)
 - 8.3 How to change your "ATTITUDE" - answers to that million dollar question
 - 8.4 Musical Intervention - stress reliever

Tea and HR Fellowship

- 9.0 Post session activities
 - 9.1 Q & A, feedback/evaluation/review, networking

End of Workshop

**SBL
CLAIMABLE**

ABOUT THE WORKSHOP LEADER



Jayadeva de Silva obtained his Master's degree in Science from Russian Friendship University, Moscow, and Diploma in Personnel Management from National Institute of Business Management. A Fellow of both the Institute of Personnel Management and Institute of Training & Development, he is also professionally qualified in training systems and curriculum design with an ILO fellowship.

Jayadeva de Silva is the Principal Consultant of *HumanTalents* Unlimited, a professional practice that provides holistic professional services in training and management consultancy.

Mr. de Silva, who counts over 30 years of experience in leading Sri Lankan companies, has carried out several management consultancies and has conducted numerous training programs / workshops. He has contributed articles, and authored the trend-setting book *HumanTalents Management*, which introduced a new talent management theory based on Asian and Western practices. He founded *HRSriLanka* and *humantalents* international e-learning groups, and is the Vice President of Human Resource at HRD Gateway.

ABOUT THE SPONSORING ORGANIZATION

HRD Gateway is a nonprofit organization dedicated to enhancing the productivity and human resource development of ASEAN and the global communities. We are committed to bridging the digital divide and closing the economic gaps between the information rich and the information poor. For more information, please visit:- www.hrdgateway.org

The HRD Gateway Malaysian affiliate is *malaysiaHRonline*, an organization of HRD / HRM professionals. For more information, please visit:- www.malaysiaHRonline.com

ABOUT THE EVENT MANAGER

HUMAN RESOURCES SERVICES is your one-stop center for all your corporate training needs. We have over 40 carefully selected training consultants and resource specialists in our roster, each a specialist in her/his area of expertise, ready to help you manage and carry out your training functions.

The driving force behind HRS is our Principal Consultant, G K Lim, FInstSMM, CMS, CEI, a veteran training consultant with over 25 years experience in Malaysia, Singapore, Thailand, Indonesia, and China, in the area of persuasion psychology training, which includes professional selling skills, key account management, effective negotiation, customer service excellence, sales management leadership, effective communication, personal development, and motivation.

G K Lim and his team are ready to support you, and to help you take the load off your shoulders, and make your job as a training manager or executive as effective, as productive, as stress-free, and as enjoyable as possible.

HUMAN RESOURCES SERVICES

Mailing address: P.O Box 12205, 50770 Kuala Lumpur

Office: 126 Jalan Raja Laut, 50350 Kuala Lumpur

Phone: (603) 4043 1311 / (6019) 226 8987

Fax: (6019) 232 8312 (yes, that's a fax number)

Email: hrs@cscms.com or hrdmasters@gklim.com



DESIGN & LAYOUT

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INDEPENDANT GRAPHIQUE CREATIVE HOUSE